

**Third Cherry Creek Townhouse
Corporation Architectural Request
Form This application is for**

**REGULAR AND HIGH-EFFICIENCY FURNACE VENTING,
DRYER VENTING AND RADON MITIGATION SYSTEMS PIPING***

* - This change request form is not to be used for window or door changes, communications services or landscaping and other requests. Please use the correct applications for those requests.

Submit Architectural Request Form to: Third Cherry Creek Townhouse Corporation
c/o Realty One Property Management (see web site for address)
(Phone 303.834.0311. Fax transmissions are not permitted.)

Date Received Realty One: _____

Approval or Denial Date: _____

Name of Applicant _____ Home & Other Phone _____ / _____

Address _____ Building permit applied for? _____ Yes _____ No _____ N/A

Nature of improvement: _____ installing a new furnace vent _____ installing a high-efficiency furnace vent
_____ installing a new dryer or plumbing vent
_____ installing a Radon gas vent pipe _____ Other vent or pipe (please describe below)

List the reason for making this request:

Planned Starting Date _____ Planned Completion Date _____

NOTE: Exterior Radon Systems shall only exit the rear of the building with fan on patio using 4" square metal down spout material for upward venting, Interior Radon Systems may vent through roof with fan in attic using PVC piping.

All requests must be approved in writing before any work can begin. The HOA owns the outside walls, roof, patio cover, carport cover, exterior fences and landscaping in Third Cherry Creek Townhouse Corp. New venting or pipes should be added in the back patio area, whenever possible. Fumes, gasses or noise from the new pipes cannot affect neighboring unit(s).

(A). If a new vent or pipe is requested for the front of the unit: (FOR HIGH-EFFICIENCY FURNANCES, THE TRANE BAYVENT 200B VENT CAP IS THE ONLY ONE ALLOWED FOR FRONT AND BACK OF UNIT) . A

Picture of this cap is included with this form. It must be installed no higher than 18 inches above the average front landscaping line. The vent cover should be in a style or colors should not make it stand out from the rest of the building. The Association may ask the owner to pay for a new shrub or bush that would be installed to camouflage the completed work.

(B). If owner is requesting approval for a new vent or pipe for the front of the unit or on a roof, this form must be filed at least one week prior to the Board of Directors meeting. Applicant may be asked to appear before the board to discuss the request.

FOR CONSIDERATION OF APPROVAL FOR THIS APPLICATION, YOU MUST SUBMIT A COPY OF YOUR PLANS INCLUDING:

ALL of the items below:

1. Details: Description of product, materials and colors. The seller’s literature should contain this information.
2. Brochures or copies showing product and product specifications. Poor copies, illegible reproductions and fax copies are not acceptable. Only easily readable copies or clear PDF files will be accepted.
3. Name, address, and phone numbers of applicant's contractor. A copy of contractor’s proof of insurance is required with this information to protect the property owner and the Association.
4. Any additional information which the board deems necessary

COMPLIANCE STATEMENT

I, the undersigned, do, agree that if any request is approved, I will install the above within the approved time period, according to the plans, specifications and descriptions submitted with this request. I am aware that any variation from the approved request could result in an order to remove the non-complying item. If my contractor or I deviate from the approval, I understand I will face a \$500 fine, plus administrative, legal and court fees and the cost to restore the property to its prior condition. I understand that I am responsible for any damages caused by the installation of the above, and that I will require appropriate insurance from any contractor I hire to perform the work. I am also aware that the approval of my request by the Board of Directors in no way supersedes permits required by the Denver County Building Department or any other government agency. I agree not to start any improvements prior to receiving approval.

Signed _____ Date _____

ACTION TAKEN

___ APPROVED AS SUBMITTED ___ APPROVED AS AMENDED BELOW ___ DISAPPROVED
(AS NOTED BELOW)

Signed _____ Date _____

Title:

Note: All material related to the replacement, additions must accompany this two page form or the application will not be approved. There shall be NO VERBAL APPROVALS given. Past architectural approvals shall have no bearing on this revised architectural request form.